



POSITION DESCRIPTION/TITLE: Director of Ministry with Children and Families

REPORTS TO: Senior Pastor

STATUS: Part-time (20 hours per week)

Job Summary:

Mission Hills United Church of Christ (MHUCC) is a congregation committed to social justice, is active in the community, and wishes to build a strong educational program to support families with a Christian faith that is actively lived every day. MHUCC seeks a creative, energetic Director of Ministry with Children and Families to partner with its recently-arrived Senior Pastor. We are eager to engage a collaborative partner who is enthusiastic about leading educational activities within the Church as well as outreach into the community to prepare families to fully explore the teachings of Jesus. It is very important to note that our definition of family is very wide and includes LGBTQ families.

Essential Duties and Responsibilities:

- Implement (and at times design) curricular materials for Sundays and at home throughout the week that contribute to student learning, growth, and advancement, in cooperation with the pastor and Faith Formation Ministry (committee).
- Be enthusiastic about social justice and support parents with creative approaches to implementing Christian faith that is open, inclusive, just, and compassionate
- Recruit, supervise, and support volunteer church school teachers and two nursery workers.
- Collaborate with and supervise our Youth Director to care for and empower our teens.
- Develop engaging, intergenerational experiences for families and the community at large
- Love children, listen to their stories, remember them and include them. Be their advocate in the church.
- Reach out to the community in ways that build the program as well as helps families who will never attend a church
- Manage groups of students in and outside of classroom environments.
- Communicate effectively with students, parents, volunteer teachers and Church staff, including the ability to discuss topics which may be sensitive.
- Advocate for students and families in the church.
- Facilitate problem-solving, with a curious mind and critical thinking skills, showing a high degree of creative approaches to learning and relational skills.

Qualifications:

- Be passionate and enthusiastic about children and a wide definition of families
- Be familiar with church educational models and ready to adapt or design based on need
- Have experience with Christian education



- Knowledge of instructional methods appropriate for students at the elementary/middle school grade level.
- Desire and ability to work with students with diverse backgrounds and levels of ability
- Desire and ability to engage in outreach with families and community organizing.
- Ability to organize tasks and manage time to meet deadlines.
- Ability to work both independently and collaboratively
- Ability to provide guidance to volunteer teachers in Sunday school
- Experience with community organizing is a bonus
- Knowledge of progressive Christian theology

Education:

- A Bachelor's degree, preferably in education and/or religion, or relevant fields in organizing and social justice
- Experience as an educator and teaching
- Experience as a leader in a church
- Experience working effectively with children

Physical Demands:

The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job:

- Stand; walk; reach with hands and arms; and stoop, kneel, crouch, or crawl.
- Lifting/pushing/pulling and carrying products weighing up to 15 pounds
- Other (please specify):

Mission Hills United Church of Christ is proud to be an Equal Opportunity Employer inclusive of disability and veterans.

To apply, please email a cover letter and resume to david.bahr@missionhillsucc.org